

**Minutes of the ANNUAL Meeting
of the
BOARD of DIRECTORS
Crafton Hills College Foundation**

DATE: June 18, 2009

LOCATION: Crafton Center

PRESIDING: Donald J. Nydam, President

ATTENDANCE:

Present: Cheryl Bardowell, Lynn Baldi, Judi Battey, Win Carl, Cheryl Cox, Donna Ferracone, Patrick Fite, Mick Gallagher, Gloria Harrison, Charlie Ng, Ray Quinto, David Raley, Claire Marie Teeters, Betty Jo Wood, Gene Wood

Absent: Marie Alonzo, Joanna Averett, Daniel Bahner, Gordon Clopine, Kimmi Grulke, James Ramos,

Guests: Neil Derry, Supervisor – 3rd District, San Bernardino County
Ericka Paddock, Director of Student Life; Moises Valencia, ASCHC

1. Call to Order & Opening Comments – (Don Nydam)

- Pres. Nydam introduced Supervisor Neil Derry, proclaiming him “One fine person...my friend and a friend of Crafton Hills College and the District.”
- He suggested we solicit donations from Tilden-Coil and other contractors involved in CHC’s construction projects.
- He stated that the Foundation’s goal for the next year is to raise \$250,000, with the primary causes being books and classes.

Sup. Derry addressed the Directors, noting that he had been in office since December 1, 2008. Some of the points covered were these:

- Due to “corruption issues”, the County will be “quite a mess” for 6-12 months, but he and his staff are travelling within their constituency to increase visibility and familiarity with issues.
- He expects a ten-year permanent re-set of property taxes, at a rate of 2/3 of what they have been, representing a loss of revenue for schools for at least the next five years.
- High labor and high utilities don’t woo businesses to California. He predicts a slow job recovery.
- He doesn’t expect “new ideas” from Sacramento, stating that many legislators are new and inexperienced.
- Foundations and other support entities will be raising funds to replace government funds.
- San Bernardino will embark on a large, \$80,000,000 project, from money previously set aside, for a government building, since costs are down and it is a good time to begin the project.
- The City is looking at mixed-use (commercial and residential) plans...since young business people don’t want to commute.
- A public transit system from San Bernardino to the Big Bear area is in the planning stages.

2. College Happenings – (Gloria Harrison)

Among points made by Ms. Harrison were the following:

- The parking lot will be ready fall classes, the pool is on schedule, the Learning Resource Center is on schedule.
- The City of Yucaipa has been a very cooperative partner throughout.
- CHC has a tremendously full summer schedule, with every possible student admitted.
- The District has a balanced budget.
- We are seeing “splintering”, with people looking to see how we can “cannibalize” each other. The Community College League is our major advocate group.
- As a result of current State budget woes, a cut of 50%+ is being discussed within categorical programs.
- A raise in per-unit cost for community colleges has been proposed. Presently \$20, numbers as high as \$60 have been proposed, with \$26 per unit now on the table.
- There is also a proposal in Sacramento to eliminate the restrictions on categorical funds and allow the college districts to determine their use. For example, funds could be used for a general counselor, not restricted to a counselor specifically for disabled students, or for an English class, not an interpreter.
- In regard to the State budget, we are waiting. We have conference calls and text messages every day, with rumors and updates.
- Cuts are still being made out of this year’s budget. The District should be OK through 2010. Citing savings derived from the number of SERP retirees, and the fact that not all who are leaving will be replaced, she stated that the District is hoping not to have lay-offs.
- The District is looking at re-organizing, re-structuring, who can take on more duties. There will be a whole process of looking at seniority and people “bumping”.
- The District is trying to keep cuts away from the classrooms. Last term, 900 FTE (full-time enrollment) students were educated, without compensation to CHC from the state. We will be turning away students. We had 6,100 last year, but will be turning away students next term.
- She closed by re-stating the need to decide “Whom shall we serve?” Our mission statement is to be the premier college for public safety, health, and transfers.

3. Minutes of the Meeting

It Was Moved by Claire Marie Teeters, Seconded by Donna Ferracone, and unanimously carried, to approve the minutes of the regular meeting of the Board on March 19, 2009, as read.

4. Board Projects - Books & Classes – (Don Nydam)

Don reported that David Raley is studying the book issue, and Win Carl and Gloria Harrison are looking into the possibility of the Foundation underwriting class costs.

5. Treasurer’s Report – (Win Carl)

- (a) *Gifts to College* – An amended report was distributed by Win Carl. The income totals were unchanged, but the funds into which certain Gala proceeds were credited were corrected.
- (b) *Balance Sheet Previous Year Comparison* – Mr. Carl noted a 27.7% growth from previous year, with the San Manuel RESA grant not included.
- (c) *Financial Recap* – Copies were distributed

- (d) *Proposed Budget* – Mr. Carl presented the proposed budget for 2009-2010, which included a recommendation to transfer \$28,000 into the endowment fund, after budgeted expenditures of \$31,400 to various campus programs and activities, leaving an approximate general fund balance of \$36,374.

Discussion: David Raley stated that he would like to see a greater dollar amount invested in the funding of Foundation scholarships. Cheryl Bardowell explained that there are thousands of dollars in scholarships stewarded by the Foundation that are funded by sponsoring individuals and groups, and that they are not reflected in the figure shown in the budget.

It Was Moved by Claire Marie Teeters, Seconded by David Raley, and unanimously carried, to adopt the budget for 2009-2010 as proposed.

6. **Elections**

(a) *Election of Directors*

- i. Current directors whose terms expire 2009 – to renewing 3-year terms
Win Carl, Don Nydam, Gordon Clopine, Gene Wood, Cheryl Cox, Lynn Baldi, Judi Battey

It Was Moved by Ray Quinto, Seconded by Don Nydam, and unanimously carried to re-elect the Directors named above to continued terms of three more years.

- ii. Proposed new Directors – to 3-year Terms
Drew Gagner, Bob Temple

It Was Moved by Lynn Baldi, Seconded by Judi Battey, and unanimously carried to elect the proposed new Directors to three year terms.

(b) *Election of Officers*

It Was Moved by Claire Marie Teeters, Seconded by Judi Battey, and unanimously carried to re-elect the current slate of officers for a one-year term.

7. **The Board** – (Don Nydam)

- (a) *Our Commitment*
- (b) *Our Involvement*
- (c) *Self-evaluation and Decision* – Pres. Nydam distributed individual assessment forms to each Director present, with instructions to review them and give decisions to either Gene Wood or himself. Absent Directors will be mailed assessment forms this week.
- (d) *Board Retreat* – The Board of Directors are urged to set aside the date of Saturday, November 7, for a half-day retreat in the home of Don & Esther Nydam.

8. **Development** (Cheryl Bardowell)

- (a) *Conflict of Interest Policy* – Ms. Bardowell Distributed a “Conflict of Interest Policy” form, asking that it be adopted, and signed by each Director, with a copy to be retained in Foundation files.

It Was Moved by Win Carl, Seconded by Mick Gallagher, and carried to adopt the Conflict of Interest Policy.

Discussion: Donna Ferracone requested that future items for adoption be distributed for review prior to meeting date, or be subject to a first and second read before a motion is entertained.

(b) *Foundation Audit*

Cheryl Bardowell proposed a two-year audit be conducted, for the fiscal years ended June 30, 2008 and June 30, 2009.

It Was Moved by Win Carl, Seconded by David Raley, and unanimously carried to move forward with the audit process.

(c) *One & Five Year Plans* – Ms. Bardowell handed out a “Short Range One Year Plan” of goals for CHC Foundation / Resource Development” that included raising \$250,000 for fye June 30, 2010. A five-year plan was not presented. Ms. Bardowell stated it is difficult, given the economic uncertainties, to go beyond the one year plan at this time.

It Was Moved by Gene Wood Seconded by David Raley, and unanimously carried to accept the Plan as presented by Ms. Bardowell.

Discussion: Gloria Harrison requested that future items for adoption be distributed for review prior to meeting date, or be subject to a first and second read before a motion is entertained.

9. **Other** – Ericka Paddock introduced Moises Valencia, the incoming President of ASCHC. Mr. Valencia thanked the Board for inviting him and stated that it was “enlightening and uplifting” to learn of the time and hard work expended by the Foundation in support of the students, and expressed appreciation on their behalf.

Pres. Nydam closed by saying, “There’s a lot of hope in this room. Do your self-analysis, asking ‘What can I do better next year?’”

The Meeting was adjourned by Pres. Nydam at 8:10 A.M.

Next Regular Meeting Date: – Thursday, September 17, 7:00 A.M. ~ CHC Crafton Center